

RVCC Vehicle Use Policy

- Church vehicles are to be used only for official ministry and functions of River Valley Community Church, unless other arrangements are made in advance and approved by the senior pastor, his designate, or the majority of the church board.
- The use of the vehicles must be scheduled and approved by the coordinator in response to a completed reservation form prior to the activity or function.
- When the event for which the van is being used involves children, there will be more than one adult in attendance.
- Upon completion of the activity or function, the driver or ministry director will ensure that the fuel tank is filled and the vehicle is neat and tidy.
- The driver will ensure that all occupants are using seat belts or, when required, child protective seats.
- The driver will ensure that the logbook is filled out for each use and checks specified in the logbook are performed.
- When our vehicles are on the road, they and the occupants represent RVCC and Jesus Christ. All drivers are encouraged to obey all traffic laws. Any fines or other consequences of violations are the responsibility of the driver.
- Drivers are expected to report any problems that they encounter with the vehicle in writing through a vehicle maintenance request form.
- In the event of an accident or other incident, drivers will complete a vehicle incident report.